



Baldwin County Commission

Legislation Text

File #: 21-0683, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 4/6/2021

Item Status: New

From: Ronald J. Cink, Budget Director

Submitted by: Keri E. Green, Administrative Support Specialist

ITEM TITLE

Alabama State Veterans Memorial Cemetery at Spanish Fort - 2021 Memorial Day Ceremony

STAFF RECOMMENDATION

Related to the Alabama State Veterans Cemetery at Spanish Fort Foundation's Memorial Day Service at the Alabama State Veterans Memorial Cemetery at Spanish Fort on Monday, May 31, 2021, take the following actions:

- 1) Make a determination that public purposes are served by and through the Baldwin County Commission expending County public funds and/or other County public assistance/in kind assistance to aid with the Memorial Day Service event including, but not limited to, the provision of Baldwin Regional Area Transit System (BRATS) public transportation, 200 chairs, tent, portable PA system, podium/guest registration stand, stage and stage skirting for use by the public, said public purposes include the promotion of veterans and all branches of the United States Armed Services on their contributions and sacrifices, at a permanent public memorial cemetery, as well as civic purposes and recreational purposes benefiting the general public; and
- 2) Authorize the provision of Baldwin Regional Area Transit System (BRATS) public transportation and the provision of chairs, a portable PA system, stage and stage skirting, and podium for use by the public as paid from the County Administration Budget.

BACKGROUND INFORMATION

Previous Commission action/date: April 2, 2019 - Approved 2019 Memorial Day provisions for Alabama State Veterans Memorial Cemetery at Spanish Fort - Memorial Day Ceremony.

Background: This agenda item allows for the Baldwin County Commission to make the appropriate public purpose determination to aid in the aforesaid endeavor and provide county public funds or other assistance to aid the State Veterans Memorial Cemetery at Spanish Fort, if necessary.

See attached quotes.

FINANCIAL IMPACT

Total cost of recommendation: The total cost is \$1,713.00 to be broken down as follows:

A Grand Affair will provide 200 chairs, a 40x60 pole tent installed on the lawn, portable PA system, podium, stage and stage skirting at a total cost of \$1,500.00.

Baldwin Regional Area Transit System (BRATS) will provide transportation for four (4) hours, including commute time, for a total cost of \$213.00 (to be donated by Baldwin County BRATS Department and not reimbursed by another County Department).

Budget line item(s) to be used:

10051125.51500 - A Grand Affair

14351935.51130 - BRATS

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up:

Administration:

Notify Alabama State Veterans Memorial Cemetery staff after Commission approval.

Joe Buschell, Assistant Cemetery Director

Alabama State Veterans Memorial Cemetery
34904 State Highway 225
Spanish Fort, Alabama 36527
joseph.buschell@va.alabama.gov

Notify Matthew Brown with BRATS after Commission approval.

Victoria Key - If approved, generate a requisition in the amount of \$1,500.00 to A Grand Affair. Send the purchase order by email to A Grand Affair and copy Keri Green. A Grand Affair will send paperwork after receiving purchase order. Fill out paperwork and return to A Grand Affair.

Shana Gauci
Grand Affair Party Rental
251-943-8188
agrandaffairpartyrental@gmail.com

Keri Green to follow up with A Grand Affair and Joe Buschell before Memorial Day and all follow up implementation after Memorial Day event.

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A