Legislation Text

File #: 21-0737, Version: 1

Meeting Type: BCC Regular Meeting Meeting Date: 4/6/2021 Item Status: New From: Teddy Faust, Revenue Commissioner Deidra Hanak, Personnel Director Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Revenue Commission - Employment of One (1) Collections Support Technician I Position

STAFF RECOMMENDATION

Approve the employment of Cindy Leger to fill the open Collections Support Technician I position (PID #5338) at a grade 305 (\$13.91 per hour / \$28,932.80 annually) to be effective no sooner than April 12, 2021.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Collections Support Technician I position was vacated in November 2020. The Revenue Commissioner respectfully requests the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: \$28,932.80 - budgeted

Budget line item(s) to be used: 10051600.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding? N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents? N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed): N/A

Additional instructions/notes: N/A