



# Baldwin County Commission

## Legislation Text

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**File #:** 21-0742, **Version:** 1

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**Meeting Type:** BCC Work Session

**Meeting Date:** 4/5/2021

**Item Status:** New

**From:** Cian Harrison, Clerk Treasurer

**Submitted by:** Cian Harrison, Clerk Treasurer

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### **ITEM TITLE**

Amendment of Baldwin County Commission Policy #8.1 - Authority to Pay the Bills and Issue Checks

### **STAFF RECOMMENDATION**

Amend Baldwin County Commission Policy #8.1 - Authority to Pay the Bills and Issue Checks and incorporate said policy into the Baldwin County Commission Policies and Procedures Book.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** October 17, 2017

**Background:** Policy #8.1 - Authority to Pay the Bills and Issue Checks was last updated October 17, 2017. The policy is being amended to add an exception allowing the Clerk Treasurer to approve and pay bills related to the Emergency Rental Assistance Program for Baldwin County.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** N/A

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Administration staff to update the policy files and books.

**Additional instructions/notes:** N/A