



Baldwin County Commission

Legislation Text

File #: 21-0716, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 4/6/2021

Item Status: New

From: Wanda Gautney, Purchasing Director/Joey Nunnally, County Engineer/Seth Peterson, Pre-Construction Manager

Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Contract for Professional Services for Engineering/Environmental Services for a Coastal Processes Study for the Lillian Park Beach Habitat and Shoreline Protection

STAFF RECOMMENDATION

Approve the Contract with Neel-Schaffer, Inc., for Engineering/Environmental Services for a Coastal Processes Study for the Lillian Park Beach Habitat and Shoreline Protection project in the amount of \$116,614.00 and authorize the Chairman to execute the Contract.

BACKGROUND INFORMATION

Previous Commission action/date:

06/02/2020 meeting: 1) Approved a Subaward Grant Agreement for State Expenditure Plan #11 - Lillian Park Beach Habitat and Shoreline Protection; and 2) Approved the Purchasing Department and Highway Department to Develop a "Request for Qualifications" (RFQ) for a Coastal Processes Study and place an advertisement for submissions.

09/22/2020 meeting: Authorized staff to begin negotiations with Neel-Schaffer, Inc., so that a final recommendation for award can be made to the Baldwin County Commission for Engineering/Environmental Services for a Coastal Processes Study for the Lillian Park Beach Habitat and Shoreline Protection project.

12/15/2020 meeting: Authorized the Chairman to execute a letter to the Alabama Department of Conservation and Natural Resources (ADCNR) requesting the transfer of funds from the Construction phase to the Coastal Processes Study phase of the Lillian Park Beach Habitat and Shoreline Protection project.

Background: During the September 20, 2020 meeting the Commission authorized staff to begin negotiations with Neel-Schaffer, Inc., for the Engineering/Environmental Services for a Coastal Processes Study for the Lillian Park Beach Habitat and Shoreline Protection. Staff and the Alabama Department of Conservation and Natural Resources (ADCNR) has reviewed and approved the scope

of work and fee proposal in the amount of \$116,614.00 received from Neel-Schaffer, Inc. Staff's recommendation is to approve the Contract with Neel-Schaffer, Inc., for the Engineering/Environmental Services for a Coastal Processes Study for the Lillian Park Beach Habitat and Shoreline Protection project in the amount of \$116,614.00 and authorize the Chairman to execute the Contract.

FINANCIAL IMPACT

Total cost of recommendation: \$116,614.00

Budget line item(s) to be used: HW16069000.1PRECN.1CONTRSRV.1CONTRACT

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Yes

Reviewed/approved by: Brad Hicks, County Attorney

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 04/06/2021

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Letter to Vendor

Additional instructions/notes: N/A