



# Baldwin County Commission

## Legislation Text

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**File #:** 21-0733, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 4/6/2021

**Item Status:** New

**From:** Cian Harrison, Clerk/Treasurer

Deidra Hanak, Personnel Director

**Submitted by:** Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Finance and Accounting Department - Personnel Changes

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the promotion of Makayla Shiver from the Junior Staff Accountant (PID #5220) grade S312 (\$45,746.15 annually) to fill the open Staff Accountant position (PID #413) grade S313 (\$49,405.84 annually); and
- 2) Approve the promotion of Amanda Cunningham from the Assistant Accounts Payable Supervisor (PID #4089) grade 311 (\$19.856 per hour / \$41,300.48 annually) to fill the open Junior Staff Accountant (PID #5220) grade S312 (\$44,603.52 annually); and
- 3) Approve the promotion of Katrina Taylor from the MPO Technician I position (PID #5350) grade 308 (\$16.668 per hour / \$34,669.44 annually) in the MPO Department (146/51932) to fill the open Grants Coordinator position (PID #5548) grade S316 (\$53,217.00 annually) in the Finance and Accounting Department.

These actions will be effective no sooner than April 12, 2021.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Staff Accountant position was vacated in March 2021 and the Grants Coordinator position was created in February 2021. The Clerk/Treasurer respectfully requests that the above recommendations are approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$147,226.36 - budgeted

**Budget line item(s) to be used:** 10051700.51130

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A