



Baldwin County Commission

Legislation Text

File #: 21-0749, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 4/20/2021
Item Status: New
From: Wayne A. Dyess, County Administrator
Submitted by: Keri E. Green, Commission Executive Assistant

ITEM TITLE

Tent Rental for the Annual Law Enforcement Memorial Event on May 13, 2021

STAFF RECOMMENDATION

Authorize the expenditure of \$975.00 from budget line item 10051125.51500 to rent a 40'x60' tent from A Grand Affair for the Baldwin County Sheriff's Office Annual Law Enforcement Memorial Event on May 13, 2021, at 11:00 a.m., at the Law Enforcement Memorial Park in Robertsedale, Alabama.

BACKGROUND INFORMATION

Previous Commission action/date: May 5, 2020 - Last BCC approval for expenditure of \$375.00 for the rental of a 20'x20' tent from Miller's Grand Events for the Baldwin County Sheriff's Office Annual Law Enforcement Memorial Event on May 12, 2020. BCSO requested a smaller tent in 2020 to downsize the event due to the Covid-19 Pandemic.

April 16, 2019 - BCC approval for expenditure of \$950.00 for the rental of a 40'x60' tent from a Grand Affair for the Baldwin County Sheriff's Office Annual Law Enforcement Memorial Event on May 14, 2019.

Background: The Baldwin County Sheriff's Office will host its Annual Law Enforcement Memorial Event on May 13, 2021, at 11:00 a.m., taking place at the Law Enforcement Memorial Park in Robertsedale, Alabama. This annual event honors law enforcement officers for their service.

FINANCIAL IMPACT

Total cost of recommendation: \$975.00

Budget line item(s) to be used: 10051125.51500

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up:

Administration - Notify the following by email after Commission Approval:

Sheriff Hoss Mack
Chief Deputy Anthony Lowery
Major Jimmy Milton
Major Steve Arthur
Captain Tony Nolfé
Captain Greg Thicklin
Captain Clint Cadenhead
Connie Dudgeon
Keri Green

Keri Green will generate a requisition to Purchasing Department for a purchase order for tent rental from A Grand Affair and will inform Capt. Clint Cadenhead once PO has been issued to the company.

Capt. Cadenhead and BCSO will coordinate tent delivery and pick up after PO has been issued.

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A