



# Baldwin County Commission

## Legislation Text

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**File #:** 21-0766, **Version:** 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 4/20/2021  
**Item Status:** New  
**From:** Ron Cink, Budget Director  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Sales, Use, and License Tax Department - Employment of One (1) Revenue Clerk I Position

### **STAFF RECOMMENDATION**

Approve the employment of Cynthia Guarisco to fill the open Revenue Clerk I position (PID #5598) at a grade 306 (\$14.60 per hour / \$30,368.00 annually) to be effective no sooner than April 26, 2021.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** \$30,368.00 - budgeted

**Background:** The Revenue Clerk I position was newly created in March 2021. The Budget Director respectfully requests that the above recommendation is approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** 10051750.51130

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A