



Baldwin County Commission

Legislation Text

File #: 21-0809, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 5/4/2021

Item Status: New

From: Terri Graham, Development and Environmental Director

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Solid Waste Department (Collection Administration) - Employment of One (1) Billing Account Specialist I Position

STAFF RECOMMENDATION

Approve the employment of Megan Douty to fill the Billing Account Specialist I position (PID #598) at a grade 306 (\$14.60 per hour / \$30,368.00 annually) to be effective no sooner than May 10, 2021.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Billing Account Specialist I position was vacated in March 2021, due to the promotion of the previous employee. The Development and Environmental Director respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: \$30,368.00 - budgeted

Budget line item(s) to be used: 51154801.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A**

Additional instructions/notes: N/A