



# Baldwin County Commission

## Legislation Text

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**File #:** 21-0906, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 6/1/2021

**Item Status:** New

**From:** Teddy Faust, Revenue Commissioner

Deidra Hanak, Personnel Director

**Submitted by:** Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Revenue Commission - Position Changes

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the employment of Martina Perez to fill the open Collections Support Technician I position (PID #5602) at a grade 305 (\$13.91 per hour / \$28,932.80 annually) to be effective no sooner than June 7, 2021; and
- 2) Approve the re-title of the Collections Support Technician I position (PID #5338) to an Assessment Support Technician I; and
- 3) Approve the updated organizational chart for the Revenue Commission, Collections and Assessment Divisions.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** The Collections Support Technician I position was newly created in April 2021. The Revenue Commissioner respectfully requests the above recommendations are approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$28,932.80 - budgeted

**Budget line item(s) to be used:** 10051600.51130

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A