



Baldwin County Commission

Legislation Text

File #: 21-1000, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 7/6/2021

Item Status: New

From: Wayne Dyess, County Administrator

Submitted by: Anu Gary, Administrative Services Manager

ITEM TITLE

Absentee Election Duties Related to the September 21, 2021, Special School Tax Election in the District 5 (Am. 382) School Tax District in Baldwin County (Robertsdale, Silverhill, Loxley), Alabama

STAFF RECOMMENDATION

Related to the September 21, 2021, Special School Tax Election in the District 5 (Am. 382) School Tax District in Baldwin County (Robertsdale, Silverhill, Loxley), Alabama, take the following actions:

1) Pursuant to Section 17-11-2 of the Code of Alabama (1975), recognize the performance at and designate the place/office where the Absentee Election Manager shall perform such public duties for the applicable absentee election time period recognized by state law as follows:

Place: Baldwin County (Main) Courthouse at the County Seat in Bay Minette

Office: Office of Circuit Clerk of the 28th Judicial Circuit

8:00 a.m. - 4:30 p.m. (Monday - Friday)

2) Approve the request of the Absentee Election Manager, the Honorable Jody Wise, and authorize the execution of a Contract for Services with Evelina Hernandez for her services as Assistant to the Absentee Election Manager at a rate of compensation of \$75.00 per day worked for the applicable absentee election time period recognized by law. The term of the Contract shall commence no earlier than 12:01 a.m. on July 28, 2021, and expire no later than September 28, 2021, unless sooner terminated as set forth in the Contract.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: Alabama Code Section 17-11-14 - Compensation of absentee election manager.

The county commission shall determine the amount of compensation to be paid to the absentee election manager for the performance of his or her duties with respect to absentee ballots for which his or her services are required during the 55-day period prior to the election, the day of the election,

and the seven-day period following the election, with the total number of days worked not exceeding 46 days. Such compensation shall be at least fifty dollars (\$50.00) per day or the same pay as an inspector as authorized under Section 17-8-12.

FINANCIAL IMPACT

Total cost of recommendation:

\$6,900.00 +/- \$150 per day worked not to exceed 46 days (Absentee Election Manager Compensation)

\$3,450.00 +/- \$75 per day worked not to exceed 46 days (Assistant)

Budget line item(s) to be used: 10051910.54160 Absentee Voting Expense reimbursed by the School Tax District.

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: Time-sensitive

Individual(s) responsible for follow up: N/A

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Administration - correspondence to:

Absentee Election Manager, Jody Wise (notify via email only)

Contract to Assistant (2 Original Contracts):

Ms. Evelina Hernandez
1411 Hand Avenue
Bay Minette, Alabama 36507

cc:
Violetta Smith (notify via email only)
Probate Judge Harry D'Olive (notify via email only)
Sheriff Huey Hoss Mack (notify via email only)

Additional instructions/notes: N/A