



Baldwin County Commission

Legislation Text

File #: 21-1047, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 7/20/2021

Item Status: New

From: Zachary Hood, EMA Director

Submitted by: Amanda Thweatt, Emergency Management Specialist

ITEM TITLE

*Memorandum of Understanding with Retired and Senior Volunteer Program for Assisting Baldwin County Emergency Management Agency as Needed

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve a Memorandum of Understanding (MOU) between the Baldwin County Commission and Retired and Senior Volunteer Program (RSVP) to provide volunteers to assist the Baldwin County Emergency Management Agency (BCEMA) staff when needed during activations, events, and meetings. The term of this MOU shall commence on the date of full execution and renew annually until cancelled by either party.
- 2) Approve the use of the Waiver, Assumption of Risk, and Indemnity Agreement form for volunteers to execute when assisting with the BCEMA at events, meetings, and during activations.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The RSVP volunteers have been assisting the Baldwin County EMA staff with traffic administrative duties, traffic coordination, etc., during the vaccination site activations for Covid-19 and during the monthly Emergency Support Function meetings. An MOU will define covered services between agencies.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

Yes

Reviewed/approved by: Reviewed and approved by Brad Hicks, County Attorney, on June 11, 2021.

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration staff, Amanda Thweatt.

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Administration staff to send fully executed MOU document to the following:

Dawn Biggs

Volunteer Coordinator Program Assistant

Retired and Senior Volunteer Program

Post Office Box 400

Daphne, Alabama 36526

cc: Amanda Thweatt - BCEMA

Additional instructions/notes: N/A