



Baldwin County Commission

Legislation Text

File #: 21-1308, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 9/21/2021

Item Status: New

From: Wanda Gautney, Purchasing Director/Brian Peacock, CIS Director/Adam Scarborough, Assistant CIS Director

Submitted by: Loren Lucas, Assistant Purchasing Director

ITEM TITLE

Competitive Bid #WG21-44 - Purchase of IP Telephone Sets for the Baldwin County Commission

STAFF RECOMMENDATION

Award the bid for the Purchase of IP Telephone Sets to the lowest bidder, **Norstan Communications, Inc. d/b/a Black Box Network Services** as per the attached Award Listing.

BACKGROUND INFORMATION

Previous Commission action/date:

08/17/2021 meeting: 1) Approved the specifications for the Purchase of IP Telephone Sets and authorized the Purchasing Director to place a competitive bid; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid was advertised.

Background: Bids were opened in the Purchasing Conference Room on September 8, 2021, at 1:30 P.M. Three (3) bids were received. Staff Recommends the Commission award the bid for the purchase of IP telephone sets to the lowest bidder, Norstan Communications, Inc. d/b/a Black Box Network Services as per the attached Award Listing. Bid Tabulation is attached for review.

FINANCIAL IMPACT

Total cost of recommendation: Variable

Budget line item(s) to be used: Various Department Budgets

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 09/21/2021

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Letter to bidders

Additional instructions/notes: N/A