



# Baldwin County Commission

## Legislation Text

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**File #:** 22-0136, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 11/2/2021

**Item Status:** New

**From:** Wayne Dyess, County Administrator

**Submitted by:** Carjetta Crook, Administrative Support Specialist IV

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### **ITEM TITLE**

\*Request from North Baldwin Chamber of Commerce - Christmas Fest Event 2021

### **STAFF RECOMMENDATION**

Take the following actions related to the Christmas Fest Event 2021 held by the North Baldwin Chamber of Commerce:

- 1) Authorize for the North Baldwin Chamber of Commerce to use the Bay Minette Courthouse grounds to host the Annual Christmas Fest on the Courthouse Square on Saturday, December 11, 2021 (with set-up for the event beginning at 5:00 p.m. on Friday, December 10, 2021); and
- 2) Authorize for County employees to assist the North Baldwin Chamber of Commerce prior to the event in establishing sources of power/water, mapping the event to assist in general with any questions or issues that may arise prior to or during the event related to county property; and
- 3) Authorize for the Baldwin County Commission Chairman to sign off on the public notice that will serve as the event permit and road closure notice for the 39th Annual Christmas Fest.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** Certificate of Liability forthcoming. This approval is contingent upon receipt of Certificate of Liability.

The 39<sup>th</sup> Annual North Baldwin County Christmas Fest is scheduled for December 11, 2021. The North Baldwin Chamber of Commerce is requesting assistance with this event again this year. Please see attached request letter. Please see attached request letter.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

**LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Chamber representative to bring/mail permit for signature along with Certificate of Liability.

Administration Staff send correspondence to North Baldwin Chamber via email only

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Kristina Pittman  
Executive Director  
North Baldwin Chamber of Commerce  
Post Office Box 310  
Bay Minette, AL 36507  
kristina@northbaldwinchamber.com

**Additional instructions/notes:** N/A