



# Baldwin County Commission

## Legislation Text

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File #: 22-0154, Version: 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 11/2/2021  
**Item Status:** New  
**From:** Zach Hood, EMA Director  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Emergency Management Agency - Personnel Changes

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Approve the employment of Karen Giordano to fill the open Office Assistant III position (PID #5646) at a grade 304 (\$13.38 per hour / \$27,830.40 annually); and
- 2) Approve the employment of Jessica Waters to fill the open Public Information and Communications Specialist position (PID #5647) at a grade S313 (\$49,500.00); and
- 3) Approve the employment of Sybil Pennington to fill the open Emergency Management Specialist position (PID #5645) at a grade 307 (\$15.48 per hour / \$32,198.40 annually).

These actions will be effective no sooner than November 8, 2021.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** These positions were newly created during the FY21/22 Budget Deliberations. The EMA Director respectfully requests the above recommendations are approved.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$109,528.80 - budgeted

**Budget line item(s) to be used:** 10052300.51130

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A