



# Baldwin County Commission

## Legislation Text

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File #: 22-0180, Version: 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 11/16/2021  
**Item Status:** New  
**From:** Wanda Gautney, Purchasing Director  
**Submitted by:** Wanda Gautney, Purchasing Director

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### **ITEM TITLE**

Competitive Bid #WG21-49 - Provision of Regular Unleaded Gasoline and No. 2 Diesel Fuel for the Baldwin County Commission

### **STAFF RECOMMENDATION**

Award the bid to the lowest bidder, **Petroleum Traders Corporation**, for the Provision of Regular Unleaded Gasoline and No. 2 Diesel Fuel as per the attached Award Listing. (Effective November 16, 2021, through November 16, 2023).

### **BACKGROUND INFORMATION**

#### **Previous Commission action/date:**

09/21/2021 meeting: 1) Approved the specifications and authorized the Purchasing Director to place a competitive bid for the Provision of Regular Unleaded Gasoline and No. 2 Diesel Fuel; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

**Background:** Bids were opened in the Purchasing Conference Room on October 20, 2021, at 2:00 P.M. Three (3) bids were received. The lowest bid received from Petroleum Traders Corporation had an exception to the bid specifications. The specifications stated that "Bulk deliveries are to be made with properly cleaned equipment and through properly certified metered tank wagon or trucks meeting all state and federal specifications and amounts shall be from 100 gallons up to 12,000 gallons per delivery as needed". Petroleum Traders lowest bid price was the alternate bid which took an exception to the metered trucks. Petroleum Traders would provide a metered bill of lading instead of the metered trucks. Staff feels that the exception will not affect our product deliveries. Bid Tabulation attached for review.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** est. \$2,000,000.00

**Budget line item(s) to be used:** Various Department Budgets

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 11/16/2021

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Letter to Bidders

**Additional instructions/notes:** N/A