



Baldwin County Commission

Legislation Text

File #: 22-0230, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 11/16/2021

Item Status: New

From: Ron Cink, Budget Director

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Budgeting and Purchasing Department - Employment of One (1) Assistant Purchasing Director Position

STAFF RECOMMENDATION

Approve the employment of Michelle Criswell to fill the open Assistant Purchasing Director position (PID #5469) at a grade S316 (\$53,749) to be effective no sooner than November 22, 2021.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: The Assistant Purchasing Director was vacated due to the promotion of the previous employee. The Budget Director respectfully requests that the above recommendation is approved.

FINANCIAL IMPACT

Total cost of recommendation: \$53,749.00 - budgeted

Budget line item(s) to be used: 10051725.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A**

Additional instructions/notes: N/A