



Baldwin County Commission

Legislation Text

File #: 22-0010, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 6/7/2022

Item Status: New

From: Ron Cink, Budget Director

Submitted by: Keri Green, Commission Executive Assistant

ITEM TITLE

Space Allocation in County Facilities - Central Annex in Robertsedale, Alabama

STAFF RECOMMENDATION

Pursuant to the authority granted the Baldwin County Commission at §11-3-11 (a) (1) of the Code of Alabama 1975 and Section 6 of Act No. 239 (1931), as amended, and without limitation, adopt Resolution #2022-098 of the Baldwin County Commission, which designates the rooms to be occupied in the Baldwin County Central Annex Building and further, to authorize the space allocations and offices applicable to the Baldwin County Central Annex Building located at 22251 Palmer Street in Robertsedale, Alabama.

(Resolution #2022-098 repeals Resolution #2021-005, adopted by the Baldwin County Commission on October 6, 2020.)

BACKGROUND INFORMATION

Previous Commission action/date: October 6, 2020 - Last space allocation at Central Annex.

Background:

At the request of staff, designate space for the Probate Office, Planning and Zoning and Building Inspection Departments and adopt the attached resolution which changes the space allocation for the Central Annex Building.

According to Alabama General Law and Baldwin County Local Law, as recited in the attached resolution, the Baldwin County Commission has the sole authority to locate the courts and designate the office space to be utilized by the various county officers and / or offices at all Baldwin County Commission facilities.

On October 19, 2021, the BCC approved a lease agreement on a new location in Loxley, Alabama for the Baldwin County Library Cooperative.

In April 2022, the Planning and Zoning and Building Departments relocated to the space in Central

Annex previously occupied by the Library Cooperative.

The Revenue Commission (Appraisal) Office relocated from Central Annex to another facility in May 2022.

The Planning and Zoning Department will occupy the space previously utilized by the Revenue Commission Appraisal Office.

The Probate Office will expand to occupy the space at Central Annex previously occupied by the Planning and Zoning Department.

Resolution #2022-098 would update the space allocation to reflect these changes.

The last space allocation change for the Baldwin County Central Annex Building in Robertsdale was approved by Resolution #2021-005, adopted on October 6, 2020. The proposed Resolution #2022-098 would repeal Resolution #2021-005.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration - Update Space Allocations Library and Resolutions Library on BCAP

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Cc:

Ron Cink

Matthew Brown

Eddie Harper

Judge Harry D'Olive

Dean Mott

Wanda Gautney

Junius Long

Chris Bulman

Christel Watson

Keri Green

Shannon Spivey

Administration Staff

Additional instructions/notes: N/A