



Baldwin County Commission

Legislation Text

File #: 22-0970, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 6/21/2022

Item Status: New

From: Zachary Hood, EMA Director

Submitted by: Amanda Thweatt, Emergency Management Specialist

ITEM TITLE

Memorandum of Understanding with Retired and Senior Volunteer Program for Assisting Baldwin County Emergency Management Agency

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the Memorandum of Understanding (MOU) between the Baldwin County Commission and Retired and Senior Volunteer Program (RSVP) to provide volunteers to assist the Baldwin County Emergency Management Agency (BCEMA) staff when needed during activations, events, and meetings. The term of this MOU shall commence on the date of full execution and be effective for twelve (12) months unless cancelled by either party; and
- 2) Approve the use of the Waiver, Assumption of Risk, and Indemnity Agreement form for volunteers to execute when assisting with the BCEMA at events, meetings, and during activations.

BACKGROUND INFORMATION

Previous Commission action/date: July 20, 2021 - Approved a Memorandum of Understanding (MOU) between the Baldwin County Commission and Retired and Senior Volunteer Program (RSVP) to provide volunteers to assist the Baldwin County Emergency Management Agency (BCEMA) staff when needed during activations, events, and meetings; and 2) Approved the use of the Waiver, Assumption of Risk, and Indemnity Agreement form for volunteers to execute when assisting with the BCEMA at events, meetings, and during activations.

Background: The RSVP volunteers have been assisting the Baldwin County EMA staff with administrative duties, traffic coordination, etc., during the vaccination site activations for Covid-19 and during the monthly Emergency Support Function meetings. The MOU defines covered services between the two agencies.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Yes

Reviewed/approved by: Reviewed and approved by Laura Coker, on May 31, 2022.

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration staff, Amanda Thweatt.

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Administration staff to:

- 1) Retain a fully executed original document for BCC records.
 - 2) Courier a fully executed original to the BCEMA attention Amanda Thweatt
 - 3) Mail a fully executed original document to:
Ms. Dawn Biggs
Volunteer Coordinator Program Assistant
Retired and Senior Volunteer Program
Post Office Box 400
Daphne, Alabama 36526
- Additional instructions/notes:** N/A