



Baldwin County Commission

Legislation Text

File #: 22-1068, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 6/21/2022

Item Status: New

From: Ron Cink, Budget Director

Kelly Childress, Council on Aging Coordinator

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Council on Aging - Creation of Positions

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the creation of two (2) part-time Center Assistant positions (PID #TBD) at a grade 302; and
- 2) Approve the position description for the part-time Center Assistant (Part-time); and
- 3) Approve the updated organizational chart for the Council on Aging Department.

BACKGROUND INFORMATION

Previous Commission action/date: N/A

Background: Due to the addition of a senior center in North Baldwin and Loxley, the Council on Aging Coordinator respectfully requests that the above recommendations are approved.

FINANCIAL IMPACT

Total cost of recommendation: \$36,584.08 - approximate maximum annual cost

Budget line item(s) to be used: 14056200.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):

N/A

Additional instructions/notes: N/A