



# Baldwin County Commission

## Legislation Text

---

**File #:** 22-1039, **Version:** 1

---

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 6/21/2022

**Item Status:** New

**From:** Terri Graham, Development and Environmental Director

**Submitted by:** Suzanne Doughty, Accounting Manager

---

### **ITEM TITLE**

Baldwin County Solid Waste Standard On-call Contracts for Engineering and Related Services

### **STAFF RECOMMENDATION**

Based on Baldwin County Policy #9.10, take the following actions related to standard on-call contracts for engineering and related services:

1) Make the following standard Master On-call Contracts for Professional Services part of the record:

- a) CDG Engineers and Associates
- b) Cornerstone Environmental Group, LLC
- c) Environmental Business Services
- d) Goodwyn Mills Cawood, LLC
- e) SCS Field Services
- f) Terracon Consultants, Inc.
- g) Thompson Engineering, Inc.
- h) TTL, Inc.
- i) Volkert, Inc.

2) Approve each contract including the attached Exhibit A, Insurance Requirements, with each contract.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** 06/18/2019 - Last BCC approval

**Background:** To date, nine (9) of the ten (10) mailed contracts have been signed and returned to the Commission. Staff has not received signed contracts back from the following vendor: Aptim Government Solutions, LLC.

Staff would like to make the received contracts part of the record once approved by the Commission as these vendors will be the Master On-call Contractors for Engineering and Related Services.

Policy #9.10 was approved by the Baldwin County Commission on January 19, 2016, and this policy established a uniform method for the acquisition of engineering and related services for all Solid Waste Department projects. The approval of the attached on-call contracts will allow the Development and Environmental Director to select a qualified consultant from an established list of contract consultants for projects estimated and budgeted less than or equal to \$100,000.00.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Yes

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Administration Staff & Terri Graham, Development and Environmental Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Administration staff to have Chairman sign the agreements and send fully executed copy of each agreement to vendors and return one copy to Development and Environmental Director.

**Additional instructions/notes:** Mailing addresses for correspondence as follows:

CDG Engineers and Associates

Attn: Michelle Wilson  
1840 US Highway 29 N  
Andalusia, AL 36420

Cornerstone Environmental Group, LLC  
Attn: David Knapp  
1955 Evergreen Blvd  
Suite 300, Building 200  
Duluth, GA 30096

Environmental Business Services  
Attn: Jim McNaughton  
5016 West Concord Rd  
Brentwood, TN 37027

Goodwyn Mills Cawood, LLC  
Attn: Scott Hutchinson  
2039 Main Street  
Daphne, AL 36526

SCS Field Services  
Attn: Robert Butler  
1901 Central Drive, Suite 550  
Bedford, TX 76021

Terracon Consultants, Inc.  
6215 Rangeline Road  
Theodore, AL 36582

Thompson Engineering, Inc.  
2970 Cottage Hill Road  
Suite 190  
Mobile, AL 36606

TTL, Inc.  
Attn: Ken Bailey  
3516 Greensboro Avenue  
Tuscaloosa, AL 35401

Volkert, Inc.  
1680 W. 2<sup>nd</sup> Street  
Suite B  
Gulf Shores, AL 36542