



# Baldwin County Commission

## Legislation Text

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**File #:** 22-1056, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 6/21/2022

**Item Status:** New

**From:** Matthew Brown, Planning Director

**Submitted by:** Ashley Campbell, Natural Resource Planner

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### **ITEM TITLE**

2022 Municipal Separate Storm Sewer Systems (MS4) Permit - Appointment of Responsible Official (RO)

### **STAFF RECOMMENDATION**

Appoint James E. Ball, Baldwin County Commission Chairman, as the Municipal Separate Storm Sewer Systems (MS4) Permit Responsible Official to execute all documents required by the Alabama Department of Environmental Management (ADEM) for the County's MS4 Permit ALR #40042.

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** 06/15/2021 - Last BCC action

**Background:** In accordance with the County's MS4 Storm Water Permit, Baldwin County is required to appoint a Responsible Official who has the authority to execute permit applications, annual reports and other essential documents required by ADEM throughout the year. Staff requests that the Commission Chairman be appointed as the Responsible Official.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Commission Administration prepare appointment letter addressed to:

Ms. Melanie Ratcliffe  
Storm Water Management Branch  
Water Division  
Alabama Department of Environmental Management  
PO Box 301463  
Montgomery, AL 36130-1463.

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Courier original letter to Ashley Campbell who will submit the letter to ADEM through the permit AEPAC online portal.

**Additional instructions/notes:** N/A