



Baldwin County Commission

Legislation Text

File #: 22-1254, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 8/2/2022
Item Status: New
From: Kelly Childress, Council on Aging Coordinator
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Council on Aging - Employment of Two (2) Part-time Center Manager Assistant Positions

STAFF RECOMMENDATION

Take the following actions:

- 1) Approve the employment of Carolyn Bittle to fill the open part-time Center Assistant (Little River) position (PID #5670) at a grade 302 (\$12.13 per hour); and
- 2) Approve the employment of Treasa Johnson to fill the open part-time Center Assistant (Loxley) position (PID #5671) at a grade 302 (\$12.13 per hour); and
- 3) Approve the updated organizational chart for Council on Aging.

These actions shall be effective no sooner than August 8, 2022.

BACKGROUND INFORMATION

Background: The part-time Center Assistant positions were newly created in June 2022. The Council on Aging Coordinator respectfully requests that the above recommendations are approved.

Previous Commission action/date: N/A

FINANCIAL IMPACT

Total cost of recommendation: \$36,584.08 - budgeted

Budget line item(s) to be used: 14056200.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):

N/A

Additional instructions/notes: N/A