



Baldwin County Commission

Legislation Text

File #: 22-1302, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 8/16/2022

Item Status: New

From: Wanda Gautney, Purchasing Director / Terri Graham, Solid Waste Director

Submitted by: Wanda Gautney, Purchasing Director

ITEM TITLE

Lease of One (1) Postage Machine for Baldwin County Solid Waste Department Located at Magnolia Landfill

STAFF RECOMMENDATION

Authorize the Chairman to execute the Purchase Order Lease with Quadient Leasing USA, Inc., (Accurate Control) for the lease of the postage machine off the State of Alabama bid for thirty-six (36) months as follows:

Solid Waste Department - Magnolia Landfill

IX5AF - iX-5 Series Base w/ Autofeeder, Sealer, Catch Tray & Ink Cartridge

IXWP10 - IX Series 10 lb. Weighing Platform

WP10STDN - 10 lb. Scale Stand for IXWP10, ISWP10 & INWP10

IM16 - Letter Opener

DT-ECERT - e-Certify Configuration Fee

DT - ECERT1KAS - e-Certify Subscription - Level 2 (up to 1,000 e-Certs per year)

Full Coverage Maintenance Contract

\$1,297.80 per quarter - total per year \$5,191.20

BACKGROUND INFORMATION

Background: The lease with Quadient (Accurate Control) of Fairhope is for the lease of the Postage Machine for the Solid Waste Department at Magnolia Landfill. Quadient is pulling the old machine and replacing it with new machine off the State of Alabama bid. The lease is for thirty-six (36) months. The new machine will cost \$5,191.20 per year.

Previous Commission action/date: N/A

FINANCIAL IMPACT

Total cost of recommendation: \$5,191.20 per year

Budget line item(s) to be used: 51054100.52210

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Standard State of Alabama Purchase Order Lease

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 08/16/2022

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Letter to Vendor

Additional instructions/notes: N/A