



# Baldwin County Commission

## Legislation Text

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**File #:** 22-1315, **Version:** 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 8/16/2022  
**Item Status:** New  
**From:** Brian Peacock, CIS Director  
**Submitted by:** Susan Kilby-Aaron, Business Manager

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### **ITEM TITLE**

Sale of Surplus Equipment on GovDeals.com

### **STAFF RECOMMENDATION**

Authorize the sale of the following equipment from Communications and Information Systems (CIS) Department by online auction on GovDeals.com:

Lot 1: Nine (9) HP Desktops, three (3) Lexmark Printers & one (1) Zebra Printer, two (2) Dell Displays & one (1) LG Printer and 11 keyboards

Lot 2: Nine (9) HP Desktops, three (3) HP Laptops, three (3) Lexmark Printers & two (2) HP Officejet 250 Printers, three (3) Dell Displays and 10 keyboards

Lot 3: Two (2) HP ProLiant, DL580P Gen9 Servers

### **BACKGROUND INFORMATION**

**Previous Commission action/date:** N/A

**Background:** Currently, the CIS Department has three (3) lots of equipment / assets to be auctioned on GovDeals.com. The equipment is no longer in use and will be sold as is by online auction as defined by Baldwin County Commission Policy 8.8.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** Incoming Revenue

**Budget line item(s) to be used:** Revenue - proceeds from sale of asset in General Fund 100.47901.

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

## **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

## **ADVERTISING REQUIREMENTS**

**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

## **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Makayla Shiver, Amanda Cunningham, Finance / Accounting Department and Susan Kilby-Aaron, CIS Department

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Makayla Shiver and Amanda Cunningham will coordinate the auctioning of all Lots listed on GovDeals.com. Susan Kilby-Aaron will provide documentation as required and handle follow up activity for equipment auction and pick-up.

**Additional instructions/notes:** Accounting Department: Notify Sherry Smith in purchasing to remove the item(s) from ACCA property liability insurance if applicable.