



# Baldwin County Commission

## Legislation Text

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File #: 22-1323, Version: 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 8/16/2022

**Item Status:** New

**From:** Ann Simpson, Director of Transportation, BRATS

**Submitted by:** Ann Simpson; Loren Lucas, BRATS Accounting Manager

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### **ITEM TITLE**

FY2023 Agreement for Transportation Services with Council on Aging

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Adopt Resolution #2022-144 and approve an Agreement between the Baldwin County Commission Baldwin Regional Area Transit System (BRATS) and the Baldwin County Commission Council on Aging for BRATS to provide transit services to the seniors of Baldwin County Monday through Friday at the cost of \$4,426.75 per month for service to the following locations: Bay Minette, Daphne, Loxley, and Summerdale Nutrition Centers. Vaughn (Stockton) Nutrition Center will be billed at \$20.52 per hour, the local match portion of the overall rate. The term of this Agreement shall commence October 1, 2022, and expire September 30, 2023, and is contingent on Alabama Department of Transportation approval; and
- 2) Authorize the execution of any documents related to this Agreement.

### **BACKGROUND INFORMATION**

**Background:** Council on Aging (COA) has requested to renew the annual agreement providing transportation service to the Bay Minette, Loxley, Summerdale, and Daphne Nutrition Centers. The COA believes that this transportation service will improve the attendance in the Senior Activities for Independent Living (S.A.I.L.) nutrition meal program. This annual agreement shall be effective and control any and all services rendered from the date of October 1, 2022, and it shall be binding up to and include September 30, 2023. Council on Aging agrees to the payment schedule of \$4,426.75 per month plus the \$20.52 per hour rate of the Vaughn (Stockton) Nutrition Center.

Due to the ongoing Covid-19 pandemic, the COA will be billed only for months in which transportation services are actually provided.

**Previous Commission action/date:** August 3, 2021 - BCC approved a transportation service agreement between Council on Aging and Baldwin Regional Area Transit Service for the period of October 1, 2021, through September 30, 2022.

## **FINANCIAL IMPACT**

**Total cost of recommendation:** Services provided to COA are billed such that the total cost of the service is covered by FTA grants and Council on Aging contributions.

**Budget line item(s) to be used:** Contract Review 143.45610

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

## **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** This agreement is a standard document used by the Alabama Department of Transportation and has not been altered since last year's approval with the exception of names, titles, dates and addresses as deemed necessary.

## **ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

## **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** Agreement must be fully executed prior to October 1, 2022.

**Individual(s) responsible for follow up:** Administration Staff and BRATS Staff

Cc: Ron Cink, Cian Harrison, Eva Cutsinger, Dana Austin, Christie Davis, Katrina Taylor, Kathy McHugh

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Administration Staff and BRATS Staff are responsible for follow up activities on this recommendation. Specific actions required include:

Have two (2) original agreements executed by Baldwin County Commission Chairman and Council on Aging Coordinator (one for BCC, and one for the Alabama Department of Transportation).

Mail the original documents to:  
Alabama Department of Transportation

Local Transportation Bureau, Transit Section  
Attention: Mr. Bradley B. Lindsey, P.E.  
State Local Transportation Engineer  
1409 Coliseum Boulevard  
Montgomery, Alabama 36110

Forward copies of the fully executed agreement via e-mail to:

- Council on Aging Coordinator, Kelly Childress at [kchildress@baldwincountyal.gov](mailto:kchildress@baldwincountyal.gov)
- BRATS Accounting Manager, Loren Lucas at [loren.lucas@baldwincountyal.gov](mailto:loren.lucas@baldwincountyal.gov)

BRATS administration staff will invoice COA monthly.

**Additional instructions/notes:** N/A