



# Baldwin County Commission

## Legislation Text

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**File #:** 22-1324, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 8/16/2022

**Item Status:** New

**From:** Ann Simpson, Director of Transportation, BRATS

**Submitted by:** Ann Simpson; Loren Lucas, BRATS Accounting Manager

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### **ITEM TITLE**

FY2023 Agreement for Transportation Services with Exceptional Foundation Gulf Coast

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Adopt Resolution #2022-146 and approve an Agreement between the Baldwin County Commission Baldwin Regional Area Transit System (BRATS) and the Exceptional Foundation Gulf Coast (EFGC) to provide transportation services during normal operating hours Monday through Thursday at the cost of \$1,084.00 per month (based on sixteen (16) service days per month). The monthly invoice will be adjusted based on actual service days per month and number of participants utilizing the service. Designated stops under this agreement will include Lillian, Elberta, Mifflin, Foley, Magnolia Springs, and Barnwell. This Agreement will commence October 1, 2022, and expire September 30, 2023; and
- 2) Authorize the Chairman to execute any documents related to this Agreement.

### **BACKGROUND INFORMATION**

**Background:** N/A

**Previous Commission action/date:** January 18, 2022 - BCC approved a transportation service agreement between EFGC and BRATS the period of February 1, 2022, through September 30, 2022.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** BRATS will continue to invoice EFGC monthly based on the actual service days and clients enrolled in the service. Federal regulations allow 100% of the revenue from this agreement to be utilized as local match toward the urban and rural transportation grants.

**Budget line item(s) to be used:** Contract Revenue 143.45610

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**

N/A

## **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**

N/A

**Reviewed/approved by:** N/A

**Additional comments:** This agreement is the standard document provided by the Alabama Department of Transportation used for BRATS transportation service contracts with human service organizations.

## **ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

## **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** Effective date of agreement is October 1, 2022.

**Individual(s) responsible for follow up:** Administration Staff and BRATS Staff

Cc: Ron Cink, Cian Harrison, Eva Cutsinger, Dana Austin, Christie Davis, Katrina Taylor, Kathy McHugh

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

Administration Staff is responsible for the following actions:

Mail three (3) original documents (one for BCC, one for ALDOT, and one for The Exceptional Foundation Gulf Coast) for signature to:

The Exceptional Foundation Gulf Coast  
ATTN: Jennifer Flad, Executive Director  
28788 N. Main Street  
Daphne, Alabama 36526

1) Once the three (3) signed originals are received from EFGC, obtain signature of Chairman. Witness and notarize signatures in appropriate areas of agreement.

2) After obtaining signatures from The Exceptional Foundation Gulf Coast and Baldwin County Commission, please forward the three (3) originals to Alabama Department of Transportation for their approval to the following address:

Alabama Department of Transportation  
Local Transportation Bureau, Transit Section  
ATTN: Mr. Bradley Lindsey, P.E. Local Transportation Bureau Chief  
1409 Coliseum Boulevard  
Montgomery, Alabama 36110

Copy via e-mail to: Ann Simpson at [ann.simpson@baldwincountyal.gov](mailto:ann.simpson@baldwincountyal.gov)

- 3) Upon receipt of two (2) fully executed originals from ALDOT, mail one (1) fully executed original to The Exceptional Foundation Gulf Coast.

BRATS Accounting staff will invoice The Exceptional Foundation Gulf Coast.

**Additional instructions/notes:** N/A