



# Baldwin County Commission

## Legislation Text

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**File #:** 22-1378, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 9/6/2022

**Item Status:** New

**From:** Ann Simpson, Director, BRATS

**Submitted by:** Ann Simpson, Director, BRATS

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### **ITEM TITLE**

Amendment of Previous Commission Action Related to Public Transit Vehicles for Baldwin Regional Area Transit System (BRATS) under 5311 Rural Transportation Grant Program

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Amend the action taken by the Baldwin County Commission during its regularly scheduled meeting on August 2, 2022, related to Agenda Item BD2, specifically to correct the purchase amount of 5311 rural transit vehicles from \$8,055.20 to \$8,056.00, due to the Alabama Department of Transportation's rounding requirement; and
- 2) Authorize the Clerk/Treasurer to void check number 253466 issued to ALDOT on August 2, 2022, in the amount of \$8,055.20; and
- 3) Authorize the Clerk/Treasurer to issue a check to ALDOT in the amount of \$8,056.00.

### **BACKGROUND INFORMATION**

**Background:** N/A

**Previous Commission action/date:** August 2, 2022: BCC approved the price increase of public transit vehicles for the 5311 Rural Transportation program and a check was processed and mailed to ALDOT for the required local match in the amount of \$8,055.20. After receipt of the check on August 9, 2022, ALDOT informed BRATS personnel that the check was being returned and had to be rounded up to the next whole dollar. Please note: ALDOT did not communicate the new rounding requirement until after the check was processed and mailed. BRATS received the original check back from ALDOT and forwarded to BCC Accounting Department to be voided.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$0.80

**Budget line item(s) to be used:** 143.51930.55500

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Accounting Staff and Administration Staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**

1. Accounting Department to void check number 253466 issued to ALDOT on August 2, 2022, in the amount of \$8,055.20.
2. Accounting Department to issue check to ALDOT in the amount of \$8,056.00 and provide to Administration Staff to mail with Vehicle Order Summary.
3. Administration Staff to mail Vehicle Order Summary and check made payable to ALDOT in the amount of \$8,056.00 to:

Alabama Department of Transportation  
Mr. Bradley B. Lindsey, P.E. Local Transportation Bureau Chief  
1409 Coliseum Boulevard  
Montgomery, AL 36110

4. Administration Staff to e-mail copies of letter to:
  - a. Chandra Middleton, Office of Public Transportation at [middletonc@dot.state.al.us](mailto:middletonc@dot.state.al.us)
  - b. Thomas Thomson, ALDOT at [thomsont@dot.state.al.us](mailto:thomsont@dot.state.al.us)
  - c. Ann Simpson at [ann.simpson@baldwincountyal.gov](mailto:ann.simpson@baldwincountyal.gov)

**Additional instructions/notes:** N/A