



Baldwin County Commission

Legislation Text

File #: 22-1384, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 9/6/2022

Item Status: New

From: Ann Simpson, Director, BRATS

Submitted by: Ann Simpson, Director, BRATS

ITEM TITLE

Amendment of Previous Commission Action Related to Public Transit Vehicles for Baldwin Regional Area Transit System (BRATS) under 5307 Urban Transportation Grant Program

STAFF RECOMMENDATION

Take the following actions:

- 1) Amend the action taken by the Baldwin County Commission during its regularly scheduled meeting on August 2, 2022, related to Agenda Item BD1, specifically to correct the purchase amount of 5307 urban transit vehicles from \$4,319.20 to \$4,320.00, due to the Alabama Department of Transportation's rounding requirement; and
- 2) Authorize the Clerk/Treasurer to void check number 253465 issued to ALDOT on August 2, 2022, in the amount of \$4,319.20; and
- 3) Authorize the Clerk/Treasurer to issue a check to ALDOT in the amount of \$4,320.00.

BACKGROUND INFORMATION

Background: N/A

Previous Commission action/date: August 2, 2022: BCC approved the price increase of public transit vehicles for the 5307 Urban Transportation program and a check was processed and mailed to ALDOT for the required local match in the amount of \$4,319.20. After receipt of the check on August 9, 2022, ALDOT informed BRATS personnel that the check was being returned and had to be rounded up to the next whole dollar. Please note: ALDOT did not communicate the new rounding requirement until after the check was processed and mailed. BRATS received the original check back from ALDOT and forwarded to BCC Accounting Department to be voided.

FINANCIAL IMPACT

Total cost of recommendation: \$0.80

Budget line item(s) to be used: 143.51930.55500

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Accounting Staff and Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):

1. Accounting Department to void check number 253465 issued to ALDOT on August 2, 2022, in the amount of \$4,319.20.
2. Accounting Department to issue check to ALDOT in the amount of \$4,320.00 and provide to Administration Staff to mail with Vehicle Order Summary.
3. Administration Staff to mail Vehicle Order Summary and check made payable to ALDOT in the amount of \$4,320.00 to:

Alabama Department of Transportation
Mr. Bradley B. Lindsey, P.E. Local Transportation Bureau Chief
1409 Coliseum Boulevard
Montgomery, Alabama 36110

4. Administration Staff to e-mail copies of letter to:
 - a. Chandra Middleton, Office of Public Transportation at middletonc@dot.state.al.us
 - b. Thomas Thomson, ALDOT at thomsont@dot.state.al.us
 - c. Ann Simpson at ann.simpson@baldwincountyal.gov

Additional instructions/notes: N/A