



Baldwin County Commission

Legislation Text

File #: 22-1409, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 9/6/2022
Item Status: New
From: Ronald J. Cink, Budget Director
Submitted by: Victoria Key, Administrative Support Specialist

ITEM TITLE

Revision of County Take Home Vehicle List - September 2022

STAFF RECOMMENDATION

Approve the revised County Take Home Vehicle List - September 2022.

The total number of Baldwin County Commission departmental staff driving County owned vehicles home is 207.

BACKGROUND INFORMATION

Background: Staff received a request from Terri Graham, Development Environmental Director, on August 18, 2022 to amend the County Take Home Vehicle List, as follows:

Add employees listed below:

Solid Waste Department
-Jimmy Shiver, Transfer Station Supervisor
-Johnathan Bryars, Assistant Collections Supervisor
-Brian Philyaw, Assistant Collections Supervisor

Reason for the request for above listed employees:

Take home vehicle allows timely response to afterhours call-out in a reliable available vehicle that can traverse through rough terrain and carries appropriate tools. Call-outs sometimes occur on weekends or holidays and the vehicle makes it possible to get to any maintenance emergency quickly.

By approving the revised list, staff will be able to provide the Clerk / Treasurer with an accurate list of employees for tax purposes.

General Background:

Baldwin County Commission Policy #2.9 provides that, in December of each year, the County Administrator shall present a current list of employees who drive County owned vehicles assigned to

the Baldwin County Commission. The County Administrator has collected data on all vehicles assigned to Department Directors, Elected Officials and Staff. These vehicles are further defined by the number of vehicles driven home (and by whom) for the Baldwin County Commission to review and approve. If changes occur during the year, staff brings the revised list to the Baldwin County Commission to review and approve.

Previous Commission action/date: August 16, 2022 - Last revision to County Take Home Vehicle List.

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Victoria Key, Administrative Support Specialist - Email approved list to Cian Harrison, Clerk / Treasurer

cc: Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A