Baldwin County Commission

Legislation Text

File #: 22-1530, **Version:** 1

Meeting Type: BCC Regular Meeting
Meeting Date: 9/20/2022
Item Status: New
From: Ronald J. Cink, Budget Director/Interim County Administrator
Submitted by: Anu Gary, Administrative Services Manager

ITEM TITLE
Purchase of Real Property Adjacent to Baldwin County Revenue Commission Building in Bay Minette, Alabama

STAFF RECOMMENDATION
Take the following actions:

1) Adopt Resolution #2022-173 which authorizes the Baldwin County Commission to purchase real property located adjacent to the Baldwin County owned Revenue Commission Building in Bay Minette, Alabama, specifically identified as Parcel No. 05-23-05-21-4-000-003.001, PPIN 39814; and

2) Approve the Unimproved Lots/Land Purchase Agreement between the Baldwin County Commission and Dorothy Gayle McMillan, Trustee for Stephen and Gayle McMillan Revocable Trust, for the County to purchase the property in the amount of $100,000; and

3) Authorize the Chairman to execute the Purchase Agreement on behalf of the County and to take such other actions on behalf of the County in connection with the property, including, but not limited to, the execution of additional documents to purchase the property, and to do all things necessary and required by the Purchase Agreement; and

4) Make the Disclosure of Information on Purchase of Real Property pursuant to Alabama Act #2014-133 part of the record for the September 20, 2022, Baldwin County Commission regular meeting.

BACKGROUND INFORMATION

Background: N/A

Previous Commission action/date: N/A

FINANCIAL IMPACT

Total cost of recommendation: $100,000 plus any closing costs

Budget line item(s) to be used: General Fund, Fund Balance Reserved

If this is not a budgeted expenditure, does the recommendation create a need for funding?
Yes, budget amendment is necessary to cover the cost of the purchase, will be brought to Commission approval at a later meeting once closing date is set.

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Yes. Legal review necessary.

Reviewed/approved by: Reviewed by Patrick Dungan, Adams & Reese 09/12/2022 akg

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration and Finance Departments

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Finance - Issue a check for property purchase and any necessary closing costs.

Administration - have documents signed, coordinate for closing if necessary:

-Resolution authorizing execution of Purchase Agreement
-Purchase Agreement for real property (will be Exhibit A to the Resolution)
-Disclosure Form to be included in the minutes of the meeting (will also need to have the Purchase Agreement attached to it as Exhibit 1)

After closing, add documents to Deed Book files and upload to BCAP

Additional instructions/notes: N/A