



# Baldwin County Commission

## Legislation Text

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**File #:** 23-0232, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 12/5/2022

**Item Status:** New

**From:** Ronald J. Cink, Interim County Administrator/Budget Director

**Submitted by:** Victoria Key, Administrative Support Specialist

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### **ITEM TITLE**

Annual Approval of County Take Home Vehicle List - December 2022

### **STAFF RECOMMENDATION**

Approve the revised County Take Home Vehicle List - December 2022.

The total number of Baldwin County Commission departmental staff driving County owned vehicles home is 219.

### **BACKGROUND INFORMATION**

**Background:** Baldwin County Commission Policy #2.9 provides that, in December of each year, the Interim County Administrator shall present a current list of employees who drive County owned vehicles assigned to the Baldwin County Commission. The Interim County Administrator has collected data on all vehicles assigned to department directors, elected officials and staff. These vehicles are further defined by the number of vehicles driven home and by whom, for the Baldwin County Commission to review and approve. If changes occur during the year, staff brings the revised list to the Baldwin County Commission to review and approve.

Add employees listed below:

BCSO - nine (9) officers

EMA - Tom Tyler, Deputy Director

EMA - Vernon Dandridge, Planning and Grants Division Manager

Solid Waste - Robby Stanford, Master Mechanic

By approving the revised list, staff will be able to provide the Clerk / Treasurer with an accurate list of employees for tax purposes.

**Previous Commission action/date:** September 6, 2022 - Last revision to County Take Home Vehicle List.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** N/A

**Budget line item(s) to be used:** N/A

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Victoria Key, Administrative Support Specialist - Email approved list to Cian Harrison, Clerk / Treasurer

cc: Administration Staff

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A