



Baldwin County Commission

Legislation Text

File #: 23-0369, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 1/3/2023

Item Status: New

From: Brian Peacock, CIS Director

Submitted by: Susan Marino, Business Manager

ITEM TITLE

Sale of Surplus Equipment on GovDeals.com

STAFF RECOMMENDATION

Authorize the sale of the following equipment from Communications and Information Systems (CIS) Department by online auction on GovDeals.com:

Lot 1: Nine (9) Desktops, Four (4) Printers, Three (3) Displays and Eleven (11) Keyboards

Lot 2: Nine (9) Desktops, Three (3) Laptops, Five (5) Printers, Three (3) Displays and Ten (10) Keyboards

BACKGROUND INFORMATION

Background: Currently, the CIS Department has two (2) lots of equipment / assets to be auctioned on GovDeals.com. The equipment is no longer in use and will be sold as is by online auction as defined by Baldwin County Commission Policy 8.8.

Previous Commission action/date: N/A

FINANCIAL IMPACT

Total cost of recommendation: Incoming Revenue

Budget line item(s) to be used: Revenue - proceeds from sale of asset in General Fund 100.47901.

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Makayla Shiver, Amanda Cunningham, Finance / Accounting Department and Susan Marino, CIS Department

Action required (list contact persons/addresses if documents are to be mailed or emailed):
Makayla Shiver and Amanda Cunningham will coordinate the auctioning of all lots listed on GovDeals.com. Susan Marino will provide documentation as required and handle follow up activity for equipment auction and pick up.

Additional instructions/notes: Accounting Department: Notify Sherry Smith in purchasing to remove the item(s) from ACCA property liability insurance if applicable.