



Baldwin County Commission

Legislation Text

File #: 23-0419, Version: 1

Meeting Type: BCC Regular Meeting
Meeting Date: 1/3/2023
Item Status: New
From: Dr. Brian Pierce, Coroner
Deidra Hanak, Personnel Director
Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

Coroner's Office - Personnel Changes

STAFF RECOMMENDATION

Take the following actions:

- 1) Reclassify the Death Investigator II position (#5676), grade 314 (grade 314 range: \$23.13 - \$37.89), to a Death Investigator I position at a grade 310 (grade 310 range: \$18.28 - \$29.95); and
- 2) Approve the employment of Greg Schnupp to fill the open Death Investigator I position (#5676) grade 310 (\$18.28 per hour / \$38,022.40 annually); and
- 3) Approve the employment of Felicia Chesmer to fill the open Death Investigator I position (#5675) grade 310 (\$20.00 per hour / \$41,600.00 annually); and
- 4) Approve the updated organizational chart for the Coroner's Office.

These actions shall be effective no sooner than January 9, 2023.

BACKGROUND INFORMATION

Background: The Death Investigator positions were newly created during the FY2022 / 2023 Budget Cycle. The Coroner respectfully requests that the above recommendations are approved.

Previous Commission action/date: N/A

FINANCIAL IMPACT

Total cost of recommendation: \$79,622.40 - budgeted (\$6,511 - savings over budgeted amount)

Budget line item(s) to be used: 10052400.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A