



# Baldwin County Commission

## Legislation Text

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**File #:** 23-0159, **Version:** 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 01/03/2023

**Item Status:** New

**From:** Dr. Brian Pierce, Coroner

**Submitted by:** Brandy Byrd, Coroner Executive Assistant

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### **ITEM TITLE**

Coroner's Office - National Network of Public Health Institutes Grant Acceptance for Implementation of New Case Management System

### **STAFF RECOMMENDATION**

Take the following actions:

- 1) Accept the National Network of Public Health Institutes (NNPHI) Grant in the amount of \$20,316.13 for the implementation of a new case management system for the Baldwin County Commission (Baldwin County Coroner's Office); and
- 2) Authorize the Chairman and Dr. Brian Pierce, Baldwin County Coroner, to sign the Subaward between the National Network of Public Health Institutes and the Baldwin County Commission as subrecipient.

The term of this subaward shall extend from November 1, 2022, through July 31, 2023.

### **BACKGROUND INFORMATION**

**Background:** June 7, 2022 BCC meeting - The Office of the Coroner requested to submit a grant application to the National Network of Public Health Institutes (NNPHI) for the implementation of a new case management system which would reduce office supply cost and increase the ability to share information between County and State agencies, such as ADPH. Implementing this case management system would help create many streamlined efficiencies concerning, but not limited to, office workflow, reporting of cases by other police agencies and ER departments, allowing supervisor oversight in real time and proper assignment of resources for various types of responses. Ultimately, with better workflow, response strategy and timely case completion, families of the decedent will benefit from an improved timeline supporting accurate determination of cause and manner of death. The County would benefit with cost savings due to improved efficiencies and reduced supply needs. This grant would offset cost of an ongoing report platform project and allow for necessary upgrades to office workflow.

**Previous Commission action/date:** June 7, 2022 - Baldwin County Commission approved the

submittal of the grant application for the National Network of Public Health Institutes (NNPHI) grant in the amount of \$20,000.00 for implementation of a new case management system for Baldwin County Coroner's Office.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** Grant in the amount of \$20,316.13 - Subrecipient to submit monthly invoices after the incurrence of allowable cost (see Article III-5).

**Budget line item(s) to be used:** Revenue

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Coroner's Office, Grants Department and Finance/Accounting are responsible for coordination of all follow-up

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Administration - mail executed grant agreement to:

Mr. Anthony Oberg, MPA  
Program Manager, Bridging Sectors to Create Health  
National Network of Public Health Institutes  
1100 Poydras St., Suite 950  
New Orleans, LA 70163

Grants department to enter grant into Munis

cc: Cian Harrison, Eva Cutsinger, Christie Bezoari, Katrina Taylor

**Additional instructions/notes:** Administration - place in tickler