



# Baldwin County Commission

## Legislation Text

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File #: 23-0507, Version: 1

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**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 1/17/2023

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director / Terri Graham, Solid Waste Director

**Submitted by:** Susan Kilby-Aaron, Assistant Purchasing Director

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### **ITEM TITLE**

Competitive Bid #WG23-09 - Purchase of One (1) New 2023 Chevrolet Tahoe 4WD Z71 or Equivalent for the Baldwin County Commission

### **STAFF RECOMMENDATION**

Take the following actions:

1) Award Bid #WG23-09 for the purchase of one (1) New 2023 Chevrolet Tahoe 4WD Z71 to **Donohoo Chevrolet, LLC**, for District 3 Commissioner as follows:

**Make/Model: 2023 Chevrolet Tahoe 4WD 4dr Z71**

**Amount Bid: \$67,546.50**

**Delivery Time: 90 days; and**

2) Authorize the Chairman to execute the County Fixed Asset Change Form, for the sale of one (1) 2020 Chevrolet Tahoe VIN #1GNSKBKCOLR309044 from District 3 Commissioner in the amount of \$35,000.00 to the Baldwin County Solid Waste Recycling Department.

### **BACKGROUND INFORMATION**

**Background:** Bids were opened in the Purchasing Conference Room on January 5, 2023, at 1:30 P.M. One (1) bid was received. Staff recommends the Commission award the bid for the Purchase of One (1) New 2023 Chevrolet Tahoe 4WD Z71 or Equivalent to Donohoo Chevrolet, LLC, as per the Award Listing.

Solid Waste Recycling Department is in need of a vehicle and was budgeted \$35,000.00 for FY2023. District 3 Commissioner has agreed to sell the 2020 Chevrolet Tahoe they are currently driving to the Solid Waste Recycling Department once the new vehicle is delivered in the amount of \$35,000.00.

### **Previous Commission action/date:**

12/5/2022 meeting: 1) Approved the specifications and authorize the Purchasing Director to place a competitive bid for the purchase of one (1) new 2023 Chevrolet Tahoe 4WD Z71 or equivalent for District 3 Commissioner with the funding source to be from Commission Contingency Funds and the

sale of District 3 Commissioner's 2020 Chevrolet Tahoe to the Solid Waste Department; and 2) Further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid is advertised.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$67,546.50

**Budget line item(s) to be used:** Commission Contingency Fund 10051100.55500 -\$32,546.50 and Solid Waste Recycling Department Fund 51254125.55240 - \$35,000.00

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 01/17/2023

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Letter to Bidder

**Additional instructions/notes:** N/A