



Baldwin County Commission

Legislation Text

File #: 23-0497, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 1/17/2023

Item Status: New

From: Ronald J. Cink, Budget Director/Interim County Administrator

Submitted by: Anu Gary, Administrative Services Manager

ITEM TITLE

Amendment to Lease Agreement with Robert A. Wills for Office Space for the Baldwin County Legislative Delegation in Bay Minette, Alabama

STAFF RECOMMENDATION

Approve an Amendment to the Lease Agreement between Robert A. Wills, Sr. and the Baldwin County Commission for the Baldwin County Legislative Delegation, originally approved on November 16, 2022, to utilize office space in the building located at 125 D'Olive Street, Bay Minette, Alabama, in the amount of \$1,750.00 per month.

The term of this Lease shall be for a period of five (5) years beginning on January 1, 2023, and terminating on December 31, 2027, at 12:00 midnight, unless sooner terminated as provided herein.

BACKGROUND INFORMATION

Background: See attached request letter from BC Legislative Delegation, dated January 10, 2023.

Previous Commission action/date:

November 16, 2022, BCC Meeting, Agenda Item FA6: The Commission approved a Lease Agreement between Robert A. Wills, Sr. and the Baldwin County Commission for the Baldwin County Legislative Delegation to utilize the first floor of the building and the parking lot and grounds located at 125 D'Olive Street, Bay Minette, Alabama, in the amount of \$4,090.00 per month. The term of this Lease being for a period of five (5) years beginning on January 1, 2023, and terminating on December 31, 2027, at 12:00 midnight, unless sooner terminated as provided in the agreement.

FINANCIAL IMPACT

Total cost of recommendation: \$1,750 per month, \$21,000 annually, to be paid by the Baldwin County Legislative Delegation.

Budget line item(s) to be used: 10451904.52210

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
Yes.

Reviewed/approved by: Pending approval by County Attorney 01/05/2023 akc

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administration

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Send correspondence and lease agreement to be signed to:

Robert A. Wills, Sr.
Post Office Box 547
Bay Minette, Alabama 36507

Email notification of Commission action and copy of lease agreement to be signed to:

Cliff McCollum, BC Legislative Delegation

Cc:

Ron Cink
Cian Harrison
Eva Cutsinger
Christie Bezoari

Additional instructions/notes: N/A