



Baldwin County Commission

Legislation Text

File #: 23-1004, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 5/2/2023

Item Status: New

From: Brian Peacock, CIS Director / Harry D'Olive, Probate Judge

Submitted by: Susan Marino, CIS Business Manager

ITEM TITLE

*DLT Solutions, LLC - TIPS Purchasing Cooperative Contract for Probate Office

STAFF RECOMMENDATION

Approve and authorize Chairman to execute the TIPS Purchasing Cooperative Contract No. 210101 between DLT Solutions, LLC and Baldwin County Commission (Judge of Probate) for a complete, configurable solution for recording, managing, and accessing land records at the annual rate of \$188,106.38 with an annual standard adjustment and a one-time Go-Live cost of \$179,148.94.

The term of this agreement is effective upon the date of full execution by both parties for a term of three (3) years, unless otherwise terminated by the parties set for herein and shall be completed no later than May 31, 2026.

BACKGROUND INFORMATION

Background: The Honorable Harry D'Olive, Baldwin County Probate Judge, requests a Purchasing Cooperative Contract between Baldwin County Commission and DLT Solutions, LLC for a complete, configurable solution for recording, managing, and accessing land records. The conversion from AS400 will require significant expertise; DLT Solutions, LLC is professionally qualified to provide such services and is willing to provide the same to Baldwin County Commission.

Previous Commission action/date: N/A

FINANCIAL IMPACT

Total cost of recommendation: The compensation payable to DLT Solutions, LLC hereunder shall not exceed \$989,910.96

Budget line item(s) to be used: Data Processing Fund - 72158400.51500

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

Yes

Reviewed/approved by: County Attorney, Brad Hicks

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Administrative Staff - mail and email correspondence. CIS Staff - Coordinate with DLT Solutions, LLC to implement the Purchasing Agreement

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Administrative staff have the Chairman execute the agreement.

Send agreement to Arman Rashidian via mail and email to:

Arman Rashidian
DLT Solutions, LLC
2411 Dulles Corner Park, Suite 800
Herndon, Virginia 20171
Arman.Rashidian@dlt.com

Additional instructions/notes: Administration - add to tickler