



# Baldwin County Commission

## Legislation Text

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**File #:** 23-1085, **Version:** 1

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**Meeting Type:** BCC Regular Meeting  
**Meeting Date:** 5/2/2023  
**Item Status:** New  
**From:** Matthew Brown, Planning and Zoning Director  
Deidra Hanak, Personnel Director  
**Submitted by:** Deidra Hanak, Personnel Director

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### **ITEM TITLE**

Planning and Zoning - Promotion of Employee

### **STAFF RECOMMENDATION**

Approve the promotion of Calla McKenzie from the Administrative Support Specialist I position (#2069) grade 306 (\$14.90 per hour / \$30,992.00 annually) to fill the open Planning Technician I position (#5710) at a grade 310 (\$18.28 per hour / \$38,022.40 annually) to be effective no sooner than May 8, 2023.

### **BACKGROUND INFORMATION**

**Background:** The Planning Technician I position was created on March 7, 2023. The Planning and Zoning Director respectfully requests that the above recommendation is approved.

**Previous Commission action/date:** N/A

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$38,022.40 - budgeted

**Budget line item(s) to be used:** 10052730.51130

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
N/A

**Reviewed/approved by:** N/A

**Additional comments:** N/A

**ADVERTISING REQUIREMENTS**

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**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

**FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** N/A

**Individual(s) responsible for follow up:** Personnel - Implement Changes

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
N/A

**Additional instructions/notes:** N/A