



Baldwin County Commission

Legislation Text

File #: 23-1018, Version: 1

Meeting Type: BCC Regular Meeting

Meeting Date: 5/2/2023

Item Status: New

From: Wanda Gautney, Purchasing Director / Teddy Faust, Baldwin County Revenue Commissioner / Walt Lindsey, Chief Appraiser

Submitted by: Susan Kilby-Aaron, Assistant Purchasing Director

ITEM TITLE

Request for Proposals (RFP) for Personal Property Consultant Services for the Baldwin County Commission

STAFF RECOMMENDATION

Award the Request for Proposals (RFP) for Personal Property Consultant Services to **Lisa A.**

Hobart, LLC, per the Award Listing and authorize the Chairman to execute the Contract for twelve (12) months, with an option to issue two (2) additional twelve (12) month contract extensions. (Contract effective upon full execution.)

BACKGROUND INFORMATION

Background: The RFPs were due in the Purchasing Office on April 11, 2023, at 2:00 P.M. One (1) firm submitted a proposal. The Baldwin County Revenue Commissioner, Teddy Faust, respectfully requests that the RFP be awarded to Lisa A. Hobart, LLC per the attached Award Listing and authorize the Chairman to execute the Contract.

Previous Commission action/date:

03/07/023 Meeting: Approved the Request for Proposals (RFP) for Personal Property Consultant Services and authorized the Purchasing Director to advertise RFP; and further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the RFP was advertised.

FINANCIAL IMPACT

Total cost of recommendation: \$52,800.00 (Estimated Costs)

Budget line item(s) to be used: 12051810.51500

If this is not a budgeted expenditure, does the recommendation create a need for funding?

N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?

Standard County Contract

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: 5/2/2023

Individual(s) responsible for follow up: Wanda Gautney, Purchasing Director

Action required (list contact persons/addresses if documents are to be mailed or emailed):

Letter to Vendor

Additional instructions/notes: N/A