



Baldwin County Commission

Legislation Text

File #: 23-1075, **Version:** 1

Meeting Type: BCC Regular Meeting

Meeting Date: 5/2/2023

Item Status: New

From: Ann Simpson, Director of Transportation

Deidra Hanak, Personnel Director

Submitted by: Deidra Hanak, Personnel Director

ITEM TITLE

BRATS Department - Personnel Changes

STAFF RECOMMENDATION

Approve the transfer of Susan Overton from the Buyer I position (PID #5308) grade 307 (\$15.86 per hour / \$32,988.80 annually), in the Budgeting and Purchasing Department (51725), to fill the open Billing Account Specialist I position (PID #5552) at a grade 306 (\$15.86 per hour / \$32,988.80 annually), in the BRATS Administration Department (51930), to be effective no sooner than May 8, 2023.

BACKGROUND INFORMATION

Background: The Billing Account Specialist I position was vacated due to the resignation of the previous employee. The Director of Transportation respectfully requests that the above recommendation is approved.

Previous Commission action/date: N/A

FINANCIAL IMPACT

Total cost of recommendation: \$32,988.80- budgeted

Budget line item(s) to be used: 14351930.51130

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Personnel - Implement Changes

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A