



# Baldwin County Commission

## Legislation Text

---

File #: 23-1127, Version: 1

---

**Meeting Type:** BCC Regular Meeting

**Meeting Date:** 5/16/2023

**Item Status:** New

**From:** Wanda Gautney, Purchasing Director / Chief Anthony Lowery / Kim Kelly, BCSO Finance Manager

**Submitted by:** Susan Kilby-Aaron, Assistant Purchasing Director

---

### **ITEM TITLE**

Competitive Bid #WG23-32 - Purchase and Installation of One (1) New 40 ft. x 132 ft. x 18 ft. Metal Building for the Baldwin County Sheriff's Office Located in Robertsedale, Alabama

### **STAFF RECOMMENDATION**

Award Bid #WG23-32 to the lowest bidder, **Sun Coast Builders, Inc.**, for the Purchase and Installation of one (1) new 40 ft. X 132 ft. X 18 ft. Metal Building for the Baldwin County Sheriff's Office located in Robertsedale, Alabama, per the award listing and authorize the Chairman to execute the contract.

Contract is effective for 120 days after the Notice to Proceed is issued.

### **BACKGROUND INFORMATION**

**Background:** Bids were opened in the Purchasing Conference Room on May 3, 2023, at 2:00 P.M. Six (6) bids were received. Staff recommends the Commission award the lowest bidder, Sun Coast Builders, Inc., for the purchase and installation of one (1) new 40 ft. X 132 ft. X 18 ft. Metal Building for the Baldwin County Sheriff's Office located in Robertsedale, Alabama, in the bid amount of \$126,954.00 and have the Chairman execute the Contract. The Commission budgeted \$75,000.00 during FY2023 for the construction of this building. The Baldwin County Sheriff's Office has agreed to pay the Commission the remaining funding of \$51,954.00 needed to complete this project. Bid Tabulation attached for review.

### **Previous Commission action/date:**

**04/04/2023 Meeting:** Approved the specifications and authorized the Purchasing Director to place a competitive bid for the Purchase and Installation of One (1) New 40 ft. X 132 ft. X 18 ft. Metal Building for the Baldwin County Sheriff's Department located in Robertsedale, Alabama; and further, authorized the Chairman/Purchasing Division Commissioner for the Baldwin County Commission to approve any necessary addendums or clarifications if required after the bid was advertised.

### **FINANCIAL IMPACT**

**Total cost of recommendation:** \$126,954.00

**Budget line item(s) to be used:** 10052100.55240 - \$75,000.00 & Baldwin County Sheriff's Office will fund the remaining balance owed in the amount of \$51,594.00.

**If this is not a budgeted expenditure, does the recommendation create a need for funding?**  
N/A

### **LEGAL IMPACT**

**Is legal review necessary for this staff recommendation and related documents?**  
Standard Professional and Construction Contract

**Reviewed/approved by:** N/A

**Additional comments:** N/A

### **ADVERTISING REQUIREMENTS**

..  
**Is advertising required for this recommendation?** N/A

**If the proof of publication affidavit is not attached, list the reason:** N/A

### **FOLLOW UP IMPLEMENTATION**

**For time-sensitive follow up, select deadline date for follow up:** 05/16/2023

**Individual(s) responsible for follow up:** Wanda Gautney, Purchasing Director

**Action required (list contact persons/addresses if documents are to be mailed or emailed):**  
Letter to Bidders

**Additional instructions/notes:** N/A