



Baldwin County Commission

Legislation Text

File #: 23-1102, Version: 2

Meeting Type: BCC Regular Meeting

Meeting Date: 5/16/2023

Item Status: **Replacement**

From: Anu Gary, Administrative Services Manager

Submitted by: Victoria Key, Administrative Support Specialist

ITEM TITLE

*Revision of County Take Home Vehicle List - May 2023

STAFF RECOMMENDATION

Approve the revised County Take Home Vehicle List - May 2023.

The total number of Baldwin County Commission departmental staff driving County owned vehicles home is 219.

BACKGROUND INFORMATION

Background: **Reason for Replacement Item:** Staff recommendation revised to add two Building Maintenance employees. Staff received a request from Anu Gary, Administrative Services Manager, to amend the County Take Home Vehicle List, as follows:

Remove employees listed below:

Administration

-Ron Cink

Highway

-Joey Nunnally

During the May 15, 2023, BCC work session, Junius Long, Facilities Maintenance Coordinator, requested to amend the County Take Home Vehicle List, as follows:

Add employees listed below:

Building Maintenance

-Chris Bulman

-Derrick Crocker

By approving the revised list, staff will be able to provide the Clerk / Treasurer with an accurate list of

employees for tax purposes.

General Background:

Baldwin County Commission Policy #2.9 provides that, in December of each year, the County Administrator shall present a current list of employees who drive County owned vehicles assigned to the Baldwin County Commission. The County Administrator has collected data on all vehicles assigned to Department Directors, Elected Officials and Staff. These vehicles are further defined by the number of vehicles driven home (and by whom) for the Baldwin County Commission to review and approve. If changes occur during the year, staff brings the revised list to the Baldwin County Commission to review and approve.

Previous Commission action/date: March 7, 2023

FINANCIAL IMPACT

Total cost of recommendation: N/A

Budget line item(s) to be used: N/A

If this is not a budgeted expenditure, does the recommendation create a need for funding?
N/A

LEGAL IMPACT

Is legal review necessary for this staff recommendation and related documents?
N/A

Reviewed/approved by: N/A

Additional comments: N/A

ADVERTISING REQUIREMENTS

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Is advertising required for this recommendation? N/A

If the proof of publication affidavit is not attached, list the reason: N/A

FOLLOW UP IMPLEMENTATION

For time-sensitive follow up, select deadline date for follow up: N/A

Individual(s) responsible for follow up: Victoria Key, Administrative Support Specialist - Email approved list to Cian Harrison, Clerk / Treasurer

cc: Administration Staff

Action required (list contact persons/addresses if documents are to be mailed or emailed):
N/A

Additional instructions/notes: N/A